

SWIPE FILES

# Access Link & Download Guide

*Testimonial &  
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[sowbo.org](https://sowbo.org)





*Hello there!*

This PDF contains the access links to the template along with quick video tutorials on how to navigate inside of Google Drive. We hope you enjoy using them and find it useful.

Our team is comprised of entrepreneurs who know what it's like to start, run, and manage a business. Our templates are our way of making it easier for you. All templates were originally designed for ourselves and as we continued to work with clients, we realized that our documents would be helpful among many entrepreneurs in various industries.

Make sure to follow us at @sowbo\_official on all social platforms. We would love to see the final product!

If you have any questions or need assistance with this template, then please do not hesitate to reach out to: [info@sowbo.org](mailto:info@sowbo.org). We'd love to help you!

Cheers!

*Amanda  
& the team*



# Instructions

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01. Log in to your [drive.google.com](https://drive.google.com) account. You can absolutely have a free Gmail account for this.
02. Click on the access link below. The template will appear in a shared Google Drive folder.
03. Inside of Google, make a copy of the template to save to your own drive.
04. Once you've made your copy, you can customize with your own information, data, and branding.
05. You can revise, make copies, and re-use as much as you want!

## Access Your Template





# Tutorial Videos

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How to Make a Copy

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Transferring from Google to Microsoft

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*thank you*



*We liberate and equip change-makers through entrepreneurship  
by focusing on strategy, leverage, & passion.*